



Idaho
Emergency
Communications
Commission

IDAHO EMERGENCY COMMUNICATIONS COMMISSION
4040 W. Guard St.
BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Emergency Communications Commission (ECC) was held on December 6, 2007 in Building 440 on Gowen Field, Boise, Idaho. Chairman Nancolas called the meeting to order at 1:40 p.m. A quorum was present.

Members Present: (alphabetically)

- Garret Nancolas, Mayor, City of Caldwell, Commission Chairman
- Rich Wills, State Representative, Commission Vice-Chairman
- Teresa Baker, Ada County Prosecutor's Office
- Clint Berry, Qwest, Boise
- Ann Cronin, Special Assistant, Idaho State Police, Commission Secretary – via teleconference
- Dia Gainor, Chief, Idaho Bureau of Emergency Medical Services
- Troy Hagen, Ada County Paramedics
- Jim Lemm, J & R Electronics, INC., Coeur d'Alene
- Chris Smith, Idaho Sheriffs Association
- Mitchell Toryanski, Lead Deputy Attorney General and Ex-Officio Member

Members Absent:

- Bill Bishop, Director, Homeland Security
- Matt Beebe, Canyon County Commissioner
- R. David Moore, Blackfoot Police Chief, Commission Treasurer
- Kevin Quick, Chief, Pocatello Fire Department

Others Present:

- Eddie Goldsmith, ECC Project Manager
- Len Humphries, Nine One One, Inc.
- Matt Howarth, Motorola
- Bill Shawver, Idaho National Guard
- Jennifer Etter Hill, Performance Evaluator, OPE

Approval of Agenda

Chairman Nancolas asked for a review of the Agenda. There were no changes.

Approval of Minutes

Chairman Nancolas asked for a review of the November Minutes.

MOTION: Wills moved and Hagen seconded that the Commission approve the minutes of the November 8, 2007, Idaho Emergency Communications Commission meeting. The motion passed.

Financial Reports

Neither Moore nor a representative from state accounting were able to attend so Goldsmith recapped the financial statement. To date there has been \$17,408 spent, \$37,001 received (year to date) and

\$236,506.75 in the bank. The close out of 2007 has not been accomplished; Nancy requested that it be placed on the agenda for the January meeting.

Nancolas asked Shawver if the financial numbers are audited. Shawver stated that he will look into the matter and report back.

MOTION: Baker moved and Berry seconded that the financial statement be approved and that the 2007 close out report be presented at the January meeting. The Motion passed.

SIEC Update

Bill Shawver of the Idaho National Guard reported for Dodie Collier.

There has been a lot of movement within the SIEC this past month. Public Safety and Interoperability Communications investment justifications for the grant money was due to the Federal government this past Monday. The SIEC held a special meeting on November 28, 2007, to review the various county requests. There were 26 applications for the \$7 Million that was available.

The review team, which was appointed by Lockwood, used criteria from House Bill 334 and the Grant guidelines to rate the applications. The discussion was spirited, a motion was made and it carried.

There were eight jurisdictions that will receive the money. This past Monday as we were working the state match to the federal dollars, a nationwide error was discovered. As it turns out, there is an additional \$350,000 available and as such Fremont County which was next in line, following the review, to receive funding, tentatively will receive funds. A formal approval of this will take place at the December 20, 2007, SIEC meeting. We should have confirmation on the investment justification in March or April. The SIEC also looks forward to partnering with the ECC on future joint meetings.

Berry asked if there was an appeal process for the decisions made.

Shawver stated that as far as he was aware, there is not an appeals process. He also named the reviewers which were: Stan Passey from State Police, John Parker from Public Safety, Fred Abt from BHS, Chair Lorin Nielsen, Les Shadduck, with expertise in statewide communications and Dodie Collier to provide technical support and other assistance as needed.

E9-1-1 Project Manager Report/Program Coordinator

Col Shawver stated that the request to change Goldsmith's title has been approved and a formal response is pending. Eddie Goldsmith, Statewide E911 Project Manager presented his written report. This report will cover only a 2 ½ week period with two holidays included and will be very short.

On November 13, I participated in the Elmore County 911 site visit with QWEST and Positron. The afternoon of the 13th I met with Elmore County Commissioners to discuss and answer questions concerning their GIS and Mapping project.

November 15, I attended the SIEC meeting in Twin Falls.

November 20, I participated in a conference call with State Administrators of Washington, Indiana and West Virginia. This call was with a vendor to create a new NASNA website. There was a conference call scheduled November 15 with the National grant funding committee but was cancelled due to other commitments for some of the members. I anticipate this to occur in early December. The rest of this 2 ½ week period I was in my Office completing paperwork.

Regarding the *911 Goes to Washington*, I recommend moving \$2000 to cover the expenses of sending a Commission member to Washington DC.

Berry stated that his company is very supportive of his membership on the Commission and that if he were to attend, he would only need reimbursement of any registration fees; his flight, hotel and per diem would be covered.

MOTION: Baker moved and Gainor seconded that Berry represent the Commission and accompany Goldsmith to the 911 Goes to Washington in March of 2008. The Motion passed.

Gainer stated that she has seen a 10 minute video regarding Next Generation 911 and it shows what the Next Generation 911 will look like. The video is available on line from an organization called ComCare. She recommends that the link to it be e-mailed to the Commission for viewing. Goldsmith will follow up.

A copy of Senator Broadsword's legislation is included in the material I provided in the packets. The Council discussed the situation and agreed that there is a possibility that the Senators proposed legislation may overshadow the Commissions efforts. As such, Baker will contact Senator Broadsword on the matter.

Included in the Council packets are four maps of Idaho which provide detail on the counties and their current status on

- 1) MSAG (Master Street Addressing Guide) databases
- 2) Basic vs Enhanced 9-1-1
- 3) Phase II compliant vs non compliant
- 4) Has vs does not have Computer Mapping

Berry reported that Bannock County will be Phase II compliant by the end of the month.

Baker reported that Camas County has completed the mapping.

Sub-Committee Reports

Legislative Subcommittee Report

Teresa Baker, Ada County Prosecutor's Office, discussed the status of the draft of the 2008 proposed legislative changes of the Idaho Emergency Communications Act. The legislation was presented to the Association of Idaho Counties. They are supportive but deferred their vote until after the Sheriffs Association Meeting. The Sheriffs Association supports the legislation; both appear to be on board. Smith reported that Baker was very effective at the Sheriffs meeting.

Baker reported that there has been a slight change; the effective date has been moved from 1 October to 1 July which slightly modified the projections on the spread sheet.

Nancolas stated that the Cities will be voting with on the legislation within the next 2 weeks. The Counties also appear to be on board.

Nancolas mentioned the report to the Legislature. It needs to cover our accomplishments for the past year. The format Scot Maring used last year was well received and we should use that model for this years report. Hopefully we can get it scheduled for early in the Session. Goldsmith will help with the preparation, making copies and getting it on the webpage.

Nancolas asked Shawver about the term of appointments to the Commission. Shawver reported that he will follow up. He also stated that Bill Bishop has resigned and General Lafrenz has not as of yet named a replacement to the Commission.

"PSAP Standards" Subcommittee Report

Lynda Lyons, Ada County Sheriff's Office, was not in attendance so her report was deferred to the January meeting.

Future Meetings:

The Commission concurred to hold their meetings in Boise until the weather allows for travel to other locations; most likely April time frame. The date of the March meeting may need to be moved due to the dates of the Washington Trip. The Commission also discussed having meetings every other month

in lieu of monthly but due to the fact that the Legislature is about to convene, opted to stay with the monthly schedule for the time being. The next two meetings will be held in Boise on:

January 3, 2008, 1:30 PM (Gowen Field, Bldg 440, room /276-reservation confirmed)

February 7, 2008, 1:30 PM (Gowen Field, Bldg 440, room 275/276-reservation pending)

The webpage did not accurately reflect the location of today's meeting, that will be corrected.

MOTION: Wills moved and Hagen seconded to hold the next two meetings at Gowen Field as discussed. The motion passed.

Open Comment Period

Shawver reported that he has been named as the successor to Bill Bishop as the Director of Homeland Security. In addition, there will be a fourth director named who will over see Public Safety and Interoperability Communications. The ECC and SIEC will fall under that new director.

Nancolas asked Shawver to relay his appreciation to General Lafrenz for all of his support and the courtesy phone calls.

Wills asked about the Governor's Committee. Shawver stated that the Executive Order has been drafted and the signing could take place any day. The first meeting has not yet been held.

Nancolas expressed his appreciation to the Commission for all their calls and e-mails of support over the past few weeks; they are greatly appreciated.

Adjournment

MOTION: Gainor moved and Smith seconded to adjourn the December 6, 2007, Idaho Emergency Communications Commission meeting. The motion passed.

Garret Nancolas
Mayor, of Caldwell, Commission Chairman

Gayle E. Alvarez, Administrative Assistant
Military Division